



## Transportation Planner

INCOG, the Metropolitan Planning Organization (MPO) for the Tulsa Urban Area is seeking to fill one vacant position as either a **Transportation Planner or a Senior Transportation Planner**. The successful candidate will be self-motivated, eager to learn and willing to take on new and challenging responsibilities. Senior Planners are expected to have obtained their AICP certification.

The Transportation Planner will perform entry-level professional transportation planning duties under direct supervision from more senior staff and will assist with the development of work products. The Senior Transportation Planner will provide mid-level professional transportation planning duties under guidance and encouragement from more senior staff and is expected to lead the development of work products.

There are two major emphasis areas for this position.

- **Local streets and roadway planning.** Assist/Lead the update of the functional classification system map. Assist/Lead the development of the Major Streets & Highways Plan. Assist/Lead the development of future Safe Streets for All grant applications to FHWA. Assist/Lead the development of future Local Roadway Safety Action Plans. Assist member jurisdictions with developing projects for federal funding. Assist/Lead with identifying issues and finding solutions with the rural roadway system and the urban street system in the INCOG area.
- **Micromobility and micro-transit planning.** Assist/Lead expansion of bike share in the INCOG area; currently a non-profit organization called "This Machine" operates the regional bike share program and INCOG has provided funding. Assist/Lead expansion of micro-transit in the INCOG area; these services are provided by several operators.

INCOG administers about \$30 million annually in federal funds for transportation projects; there will be opportunities to participate in INCOG's project selection process. There will also be opportunities to assist in the development of major transportation planning work products such as the metropolitan transportation plan and the transportation improvement program. The successful applicant will demonstrate the ability to work well with other professionals and the general public, have strong written and oral communication skills, and meet deadlines.

The position requires a knowledge of:

- The principles and practices of transportation planning,
- The federally mandated transportation planning requirements (23 USC 134),
- Active transportation, public transportation, and planning for major roadways and streets.

**Minimum qualifications:** A master's degree in urban planning or regional & city planning is required. No experience required for the Transportation Planner position. The annual starting salary for a transportation planner is anticipated to be \$49,000-\$61,000. Three to five-years of experience in urban planning or transportation is required for the Senior Transportation Planner position. and for a senior transportation planner to be \$66,500-\$82,000; specific compensation will be based on qualifications and experience. Comprehensive health and retirement benefits package included.

**About INCOG:** The Indian Nations Council of Governments (INCOG) is a voluntary association of 5 counties, 51 cities and towns and 3 tribal nations and is responsible for a range of services, including Transportation Planning & Programs, Energy & Environmental Sustainability, Community & Economic Development, Area Agency on Aging, and Public Safety. INCOG is the designated Metropolitan Planning Organization (MPO) for the Tulsa Urban Area. For more information about INCOG, please review our website at [www.incog.org](http://www.incog.org).

**About Tulsa:** With 413,066 residents, Tulsa is the second-largest city in the State of Oklahoma and the 47<sup>th</sup> largest in the USA. The Tulsa Urban Area has 722,810 residents. Tulsa is situated along the Arkansas River between the Osage Hills and the foothills of the Ozark Mountains in northeast Oklahoma, a region of the state known as "Green Country." Considered the cultural and arts center of Oklahoma, Tulsa is home to two major art museums, full-time professional opera and ballet companies, and one of the nation's largest concentrations of art deco architecture. There are several universities in Tulsa as well. For more about Tulsa, please review the Tulsa Visitors Guide at <https://www.visittulsa.com/plan-your-visit/visitor-guide/>.

Please submit a resume detailing employment history, experience, education, contact information and three professional references. For those applicants with no prior experience, references from academic advisors. Also include a cover letter that explains why you are interested and qualified for this position to: Personnel Director, INCOG, 2 W 2nd Street, Suite 800, Tulsa OK 74103, or e-mail to [resumes@incog.org](mailto:resumes@incog.org).